**Questions & Answers about Participation Support for IIS2025**

1. (Q) **Is it possible to use a travel agency that accepts voucher payments for transportation expenses
and is it possible for NIFS to pay the travel agency directly?**

(A) It is possible for NIFS to pay the airfare directly to the travel agency.

Please ask the travel agency to prepare a quotation, delivery note, and invoice.

Please address each document to “National Institutes of Natural Sciences, National Institute for Fusion Science”.

Please also ask the travel agency to agree that the payment will be made at the end of the following month (in this case, the end of July) after the month-end closing at

since the payment will be made after your return to Japan.

The name of the transfer agent is “National Institutes of Natural Sciences”.

**２．(Q) Do we need the receipts for on-site meals (breakfast, lunch, and dinner)?**

(A) Lunch, breakfast, and dinner, which are not included in the participation fee, will be included in the travel expenses and a fixed amount will be provided.

No receipts are required.

**3. (Q)Do I need a receipt for transportation from Marseille airport to my accommodation (bus, cab, etc.)?**

(A) Regarding transportation from Marseille Airport to the University of Marseille, since you will generally be taking a bus, please bring back a paper ticket (just show it to us and we will be able to take it home) and a receipt (issued for either cash or credit card payment).

Cab and rideshare fees are not eligible for support.

Only public transportation is eligible for support.

**4. (Q) Is it OK that the name on the receipt is in the name of the company?
Or Does the name on the receipt should be participant's name?**

(A) We request you to receive the receipt in the name of the person (not in the name of the company). Company name + the person's name is also acceptable.

**5. (Q)Receipts issued by overseas agencies do not have an invoice registration number.**

**Is it necessary to include an invoice registration number on receipts for airline tickets?**

(A) Receipts issued by overseas agencies do not require an invoice registration number.

**6. (Q)Are the cost of the bullet train the French Embassy in Tokyo to obtain a visa and the cost of the visa included in the participation support ?**

(A) Travel and visa application fees for visa application and return letter-package fees are also eligible for support.